

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Organizational & Regular Meeting

Held: In the District Library at 5:30 P.M.

January 9, 2019

The Pledge of Allegiance was recited.

Roll Call: Present – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey
 Absent – Mr. Dunfee
 Others present – Cari Buehler, Shane Baumgardner

Mr. Paul Sowers was appointed President Pro Tem.

ELECTION OF BOARD OF EDUCATION PRESIDENT

Mr. Sowers was nominated by Mrs. Rinaldo.

Mr. Mackey moved that nominations be closed.

It was moved by Mrs. Conrad, seconded by Mr. Mackey that Mr. Sowers be elected Board of Education President.

01-19 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo. Motion carried.

ELECTION OF BOARD OF EDUCATION VICE PRESIDENT

Mrs. Rinaldo was nominated by Mr. Sowers.

Mrs. Conrad moved that nominations be closed.

It was moved by Mr. Mackey, seconded by Mrs. Conrad that Mrs. Rinaldo be elected Board of Education Vice President.

02-19 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo, Mr. Sowers. Motion carried.

TIME AND PLACE OF 2019 REGULAR BOARD OF EDUCATION MEETINGS

There was a motion by Mrs. Rinaldo that the Board set the time of 5:30 p.m. for Executive Sessions and 6:30 p.m. for Regular Sessions. The place of the monthly meetings will be in the District Library on the following dates:

January 9, 2019	May 15, 2019	September 18, 2019
February 13, 2019	June 26, 2019	October 30, 2019
March 20, 2019	July 17, 2019	November 13, 2019
April 10, 2019	August 21, 2019	December 18, 2019

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the times, dates and place presented for the 2019 Regular Board of Education meetings be approved.

03-19 Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad. Motion carried.

COMMITTEE ASSIGNMENTS

Audit/Finance

BOE Representation: Rinaldo and Dunfee

Meeting Dates (Thursday @ 5:30 p.m. prior to every monthly board meeting)

Board Policy

BOE Representation: Conrad and Sowers

Meeting Dates (Quarterly @ 7:00 a.m.)

Building & Grounds

BOE Representation: Conrad and Mackey

Meeting Dates (Quarterly @ 12:30 p.m. – Mondays)

Cafeteria/Transportation

BOE Representation: Rinaldo and Dunfee

Meeting Dates (Quarterly @ 7:00 a.m.)

Public Relations

BOE Representation: Sowers and Dunfee

Meeting Dates (Quarterly @ 5:30 p.m.)

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ADOPT AGENDA

It was moved by Mr. Mackey, seconded by Mrs. Rinaldo that the Board adopt the agenda, as amended, for the January 9, 2019 Regular Meeting.

04-19 Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey. Motion carried.

APPROVAL OF MINUTES

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the reading of the minutes for the December 19, 2018 Regular Meeting be waived and approval of said minutes be granted.

05-19 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo. Motion carried.

EXECUTIVE SESSION

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board move into executive session for the purpose of personnel employment, discipline and compensation. Mrs. Buehler and Mr. Baumgardner were invited to attend.

06-19 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo, Mr. Sowers. Motion carried.

Time into Executive session: 5:45 p.m.

Time out of Executive session: 6:33 p.m.

RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Beth Hubans

Holly Gast

TREASURER'S REPORT

A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$885,995.23 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

_____ Treasurer

B) FINANCIAL REPORT

It was moved by Mr. Mackey, seconded by Mrs. Rinaldo that the Board approve the financial report for December 2018.

07-19 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo, Mr. Sowers. Motion carried.

SUPERINTENDENT'S REPORT

District Master Schedule

District Master Calendar

Ottawa County Leadership visited today

Superintendent Student Advisory group

April Wright – Ohio Guidestone (1 day a week)

OLD BUSINESS

A) BOARD POLICY

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Board approve the second reading of the following policies as listed:

DGA, Authorized Signatures (Use of Facsimile Signatures)

GBH, Staff-Student Relations (Also JM)

JHH, Notification of Sex Offenders

JM, Staff-Student Relations (Also GBH)

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Other

GBE, Staff Health and Safety
 GBE-R, Staff health and Safety
 GBP, Drug Free Workplace
 JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)
 JFCF-R, Hazing and Bullying (harassment, Intimidation and Dating Violence)

08-19 Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad. Motion carried.

B) DONATIONS

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the following donations as listed:

PTCO - \$2000 to elementary student support
 PTCO - \$2000 Class of 2024
 Baseball Camp donation - \$20 (Hurt)
 Marblehead Lions Club - \$100 to Music Department

09-19 Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey. Motion carried.

COMMITTEE REPORTS

- A.** Audit and Finance – met 01.07.19. Mrs. Rinaldo updated the Board on December financials.
- B.** Board Policy – 2nd reading
- C.** Building and Grounds – meeting in February
- D.** Cafeteria/Transportation – going to bid on a bus
- E.** Public Relations – meeting in February

NEW BUSINESS

AUTHORITY TO ENCUMBER FUNDS: ISSUE AND SIGN WARRANTS

It was moved by Mr. Mackey, seconded by Mrs. Rinaldo that the Treasurer, Shane Baumgardner and the Superintendent, Cari Buehler, be authorized to encumber funds and incur obligations in amounts provided by the annual appropriations resolutions or amendments thereto.

1. Furthermore, that Shane Baumgardner is authorized to sign warrants issued by payments of the same.
2. Furthermore, that Shane Baumgardner is authorized to sign warrants with a facsimile check signing machine or a hand signature.

10-19 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo. Motion carried.

PURCHASING AGENT

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Board authorize the Superintendent or her designee to serve as the purchasing agent for the school district for the year 2019.

11-19 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo, Mr. Sowers. Motion carried.

PAPER OF RECORD

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Ottawa County Register be designated the paper of record for individual action presented by the Danbury Local School District for the year 2019.

12-19 Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad. Motion carried.

TEMPORARY PERSONNEL

It was moved by Mr. Mackey, seconded by Mrs. Rinaldo that the Superintendent be authorized to employ such temporary personnel as is needed for emergency situations. Employment will be reported to the Board of Education.

13-19 Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey. Motion carried.

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MEETINGS

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Superintendent and Treasurer be authorized to attend in-services and state meetings which may benefit them in carrying out their duties to the District.

14-19 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo. Motion carried.

FUNDING

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board authorize the Superintendent to apply for federal and state funding, including Title I, CCIP, IDEA, Part B, Lunch Room Subsidy and other grants which may benefit our school program. Input from students, staff, and community is welcome as we put together applications and plan how to spend these funds. (Please notify the Superintendent with your suggestions at 9451 E. Harbor Rd., Lakeside-Marblehead, OH 43440)

15-19 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo, Mr. Sowers. Motion carried.

SERVICE FUND

It was moved by Mr. Mackey, seconded by Mrs. Rinaldo that the Board establish a service fund in accordance with O.R.C. 3315.15 and authorize board members to attend in-service and state meetings which will benefit them in carrying out their duties as board members.

16-19 Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad. Motion carried.

OHIO SCHOOL BOARDS ASSOCIATION

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Board join the Ohio School Boards Association for 2019.

17-19 Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey. Motion carried.

SUBSTITUTES

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the following substitute bus driver pending proper certification:

Bryce Black

18-19 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo. Motion carried.

CONTRACT ADJUSTMENT

It was moved by Mr. Mackey, seconded by Mrs. Rinaldo that the Board approve the following continuing contract retroactive beginning school year 2018-2019:

Andrew Wicks

19-19 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mrs. Rinaldo, Mr. Sowers. Motion carried.

ADJOURNMENT

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Board adjourn until the Regular Board of Education Meeting which will be held on February 13, 2019. The meeting will start at 5:30 p.m. Executive Session, 6:30 p.m. Regular Session and will take place in the District library.

20-19 Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad. Motion carried.

TREASURER

BOARD PRESIDENT