

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Regular Meeting

Held: In the District Office at 5:00 P.M.

August 21, 2024

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Dunfee, Mr. Cole, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald
Others present – Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mr. Cole that the Board adopt the amended agenda for the August 21, 2024, Regular Meeting.

46-24 Roll Call: Yes – Mr. Cole, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Dunfee. Motion carried.

APPROVAL OF MINUTES

It was moved by Mr. Cole, seconded by Mr. Mackey that the reading of the minutes for the June 26, 2024, Regular Meeting be waived and approval of said minutes be granted.

47-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Dunfee, Mr. Cole. Motion carried.

EXECUTIVE SESSION

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board move into executive session for the purpose of personnel, employment, compensation, and conferences with an attorney involving pending or imminent court action. Mrs. Buehler and Mr. Baumgardner were invited to attend.

48-24 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Dunfee, Mr. Cole, Mrs. Rinaldo. Motion carried.

Time into Executive session: 4:36 p.m.

Time out of Executive session: 4:59 p.m.

RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Carrie Ritz
Cait Biro Adams

COMMUNICATIONS

TREASURER'S REPORT

A) Payment of Bills

I certify that the payment of bills in the amount of \$2,333,826.65 have been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

I certify that the bills in the amount of \$1,139,521.58 for July have been presented and that the money required for payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.



Treasurer

B) Financial Reports

I recommend the Board approve the financial reports for June 2024 and July 2024.

C) Donations

It is recommended that the Board approve the following donations:

- \$ 1,666.57 from Greater Toledo Community Foundation (GTCF) for Harger Scholarship
- \$ 874.67 from Greater Toledo Community Foundation (GTCF) for Kristenak Scholarship
- \$ 1,840.61 from Greater Toledo Community Foundation (GTCF) for Blair Scholarship
- \$ 500.00 from Greater Toledo Community Foundation (GTCF) for Richmond Scholarship
- \$ 2,177.79 from Greater Toledo Community Foundation (GTCF) for Stamm Scholarship

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Donations Continued:

- \$ 1,389.19 from Greater Toledo Community Foundation (GTCF) for Blatt Scholarship
- \$ 4,373.26 from Greater Toledo Community Foundation (GTCF) for Coffin Scholarship
- \$ 1,672.84 from Greater Toledo Community Foundation (GTCF) for donations
- \$ 7,000.00 from Danbury PTCO for Elementary Student Support
- \$ 5,000.00 from Danbury PTCO for Middle School Student Support
- \$ 5,000.00 from Danbury PTCO for High School Student Support
- \$ 7,500.00 from Danbury PTCO for donations
- \$ 200.00 from Danbury PTCO for Band Camp
- \$ 450.00 from Danbury PTCO for Cabaret T-shirts
- \$ 1,500.00 from Bauer Family Fund for Brad Bauer Scholarship
- \$ 588.00 from Mercedes Wise for Girls Basketball Camp T-shirts
- \$ 2,000.00 from PYAL 23/24 to Athletics
- \$ 2,000.00 from PYAL 24/25 to Athletics
- \$ 1,000.00 from H.A.S. Inc. to Music

It was moved by Dr. McDonald, seconded by Mr. Dunfee that the Board approve the financial agenda items A-C as listed above.

49-24 Roll Call: Yes – Dr. McDonald, Mr. Dunfee, Mr. Cole, Mrs. Rinaldo, Mr. Mackey. Motion carried.

SUPERINTENDENT'S REPORT

Review Updated Strategic Plan
ParentSquare rollout & website transition

COMMITTEE REPORTS

- A) Audit and Finance
- B) Building & Grounds/Cafeteria & Transportation/Technology
- C) Public Relations & Student Achievement
- D) Legislative Liaison

PERSONNEL

- A) Resignations

It is recommended that the Board approve the following resignation, effective July 17, 2024:
Michael Ward

- B) Classified Personnel

It is recommended that the Board approve the hiring of the following classified personnel for the 2024-2025 school year. Employment is contingent on proper licensure, BCI/FBI background checks, and on all other district requirements.

Carrie Ritz - Paraprofessional, Step 0

- C) Salary Adjustments

It is recommended that the Board approve the following salary adjustments for the 2024-2025 school year.

Ben Stover, M+30, Step 12
Lindsay Bergman, M+30, Step 15
Paige Raybuck, M+16, Step 7
Heather Cichocki, M+45, Step 25
Natalie Twarek, M+15, Step 8
Doug Lemons, Bus Driver, Step 3

- D) Supplemental Contracts

It is recommended that the Board approve the following supplemental contracts for the 2024-2025 school year. Employment is contingent on Pupil Activity Validation, BCI/FBI check, and all other district requirements:

8th Grade Boys Basketball Coach - Frank Kovach
7th Grade Boys Basketball Coach - Blake Barker

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Supplemental Contracts Continued:

Asst. Girls Basketball Coach - Joe Bartzen

Asst. Boys/Girls Golf Coach - Laramie Spurlock

E) Volunteers

It is recommended that the Board approve the following volunteers for the 2024-2025 school year pending BCI background checks:

Melissa Maringer

Andrew Turinsky

It was moved by Mr. Dunfee, seconded by Mr. Cole that the Board approve the agenda items A-E as listed above.

50-24 Roll Call: Yes – Mr. Dunfee, Mr. Cole, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald. Motion carried.

CONTRACTS & MEMORANDUMS

A) Master Service Agreement

It is recommended that the Board approve the Master Service Agreement with Dedicated School Staffing (formerly known as Rachel Wixey & Associates, LLC) from August 1, 2024 - June 30, 2025.

B) Advertising Contracts

It is recommended that the Board approve the following contracts for HUDL camera advertising:

Miss Mercedes

Teriyaki Designs

Waterview at Bay Point

Jamestown Tavern

Lenthe Marine Repair

Village PRO Hardware

It is recommended that the Board approve the following contracts for Athletic ticketing:

Shrock's Marina

Rescue Marine

C) Depository Memorandum of Agreement

It is recommended that the Board approve the MOA with Croghan Colonial Bank as a new district funding depository vendor during the period from August 16, 2024 to August 16, 2027.

D) SRO Contract

It is recommended that the Board approve the SRO MOU with Danbury Township Police Department during the period from July 1, 2024 to June 30, 2025.

E) DANE Memorandum of Understanding

It is recommended that the Board approve the MOU with the DANE for the purpose of bus transportation for tournament trips from the 23-24 school year.

F) Memorandum of Understanding

It is recommended that the Board approve the MOU for the purpose of contributing to the Ottawa County Family and Children First Council collaborative for services from July 1, 2024 to June 30, 2025.

It was moved by Mr. Cole, seconded by Mr. Mackey that the Board approve the agenda items A-F as listed above.

51-24 Roll Call: Yes –Mr. Cole, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Dunfee. Motion carried.

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OTHER BUSINESS

A) Bus Stops

It is recommended that the Board approve school bus stops for the 2024-2025 school year and instruct the transportation supervisor to change, add, or delete stops as needed.

It was moved by Mr. Mackey, seconded by Mr. McDonald that the Board approve agenda item A as listed above.

52-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Dunfee, Mr. Cole. Motion carried.

DISCUSSION ITEMS

Composite Improvements

Video Board

ADJOURNMENT

It was moved by Mr. Dunfee, seconded by Mr. Cole that the Board adjourn until the next regular meeting which will be held on September 25, 2024. The meeting will start at 5:00 p.m. Executive session, 6:00 p.m. Regular session and be held in the District office.

53-24 Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mr. Cole, Mrs. Rinaldo. Motion carried.



TREASURER



BOARD PRESIDENT