

## RECORD OF PROCEEDINGS

**Minutes of: Danbury Local Board of Education**

**Regular Meeting**

**Held: In the District Library at 5:30 P.M.**

**June 26, 2019**

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mr. Mackey

Absent – Mrs. Conrad

Others present – Cari Buehler, Shane Baumgardner

### ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board adopt the agenda, as amended, for the June 26, 2019, Regular Meeting.

**99-19** Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mr. Mackey, Mr. Dunfee. Motion carried.

### APPROVAL OF MINUTES

It was moved by Mrs. Rinaldo, seconded by Mr. Mackey that the reading of the minutes for the May 15, 2019, Regular Meeting and June 10, 2019, Special Meeting be waived and approval of said minutes be granted.

**100-19** Roll Call: Yes – Mr. Sowers, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo. Motion carried.

### EXECUTIVE SESSION

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board move into Executive Session for the purpose of personnel employment and conducting negotiations. Mrs. Buehler and Mr. Baumgardner were invited to attend.

**101-19** Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers. Motion carried.

Time into Executive session: 5:34 p.m.

Time out of Executive session: 6:27 p.m.

### TREASURER'S REPORT

#### A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$902,004.58 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

\_\_\_\_\_ Treasurer

#### B) FINANCIAL REPORT

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board approve the financial report for May 2019.

**102-19** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mr. Mackey. Motion carried.

### APPROPRIATIONS MODIFICATION

It was moved by Mrs. Rinaldo, seconded by Mr. Mackey that the Board approve the appropriations modifications as presented.

**103-19** Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mr. Mackey, Mr. Dunfee. Motion carried.

### FUND TO FUND TRANSFERS

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve the fund to fund transfers as presented.

**104-19** Yes – Mr. Sowers, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo. Motion carried.

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### APPROVE FINAL APPROPRIATIONS

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board approve the final appropriations for FY 2019.

**105-19** Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers. Motion carried.

### APPROVE TEMPORARY APPROPRIATIONS

It was moved by Mrs. Rinaldo seconded by Mr. Mackey that the Board approve the FY 2020 temporary appropriations at 25% thru October 1, 2019.

**106-19** Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mr. Mackey. Motion carried.

### SUPERINTENDENT'S REPORT

Social Media Conference highlights

Preliminary state test results (Andrea)

Parent pick-up

OSBA Awards

PR Update: billboards, video, Zach, postcards, gift for visitors

### OLD BUSINESS

#### BOARD POLICIES

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve the **THIRD** reading of the following policies as listed:

#### Revised

DECA, Administration of Federal Grant Funds

DH, Bonded Employees and Officers

\*JED, Student Absences and Excuses

\*JEE, Student Attendance Accounting (Missing and Absent Children)

JFCK, Use of Electronic Communications Equipment by Students

\*JGD, Student Suspension

\*JHG, Reporting Child Abuse and Mandatory Training

**Other** (included for informational purposes and do not require adoption)

GBCB, Staff Conduct

\*JGE, Student Expulsion

KGB, Public Conduct on District Property

And the **SECOND** reading of the following policies as listed:

#### Revised

BJA, Liaison with School Boards Associations

#### New

EHB, Use of Electronic Signatures

**107-19** Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mr. Mackey, Mr. Dunfee. Motion carried.

### DONATIONS

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board approve the following donations as listed:

\$650 to General Fund for breakfast from PTCO

\$14 to Class of 2021 from Kim Caskey

\$5 to Girls Basketball Camp from Lindsey Bergman

\$600 to HS Academic Challenge from PTCO

**108-19** Roll Call: Yes – Mr. Sowers, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo. Motion carried.

### COMMITTEE REPORTS

A. Audit and Finance – Mrs. Rinaldo gave an update

B. Board Policy – no report

C. Building and Grounds – no report

D. Cafeteria/Transportation – no report

E. Public Relations – no report

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### NEW BUSINESS

#### SUPPLEMENTAL CONTRACTS

It was moved by Mrs. Rinaldo, seconded by Mr. Mackey that the Board approve the following supplemental contracts for the 2019-2020 school year. Employment is contingent on Pupil Activity Validation and BCI/FBI background checks:

Asst. Girls Basketball.....Dakota Harkins  
 Grades 7-12 Art Club/Art Show.....Jane Letterhos  
 Grades K-6 Art Club/Art Show.....Lea Mark  
 Resident Educator Mentor.....Mikaele Majeroni, Jaclyn Brown, Courtney Kihlken  
 07th grade Advisor (2025).....Jaclyn Brown ½

**109-19** Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers. Motion carried.

### POOL CONTRACTS

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve the following pool staff contracts:

Pam Starr- 1 year Aquatics Supervisor  
 Jessica Overmyer- 1 year Aquatics Supervisor  
 Jennifer Caligiuri- Final year  
 Ashley Carolus- Final year  
 Diamond Isaac- Final year  
 Patrick Mayo- Final year  
 Jordan Murphy- 1st of three 1-yr  
 Emily Theriault- 1st of three 1-yr  
 Breanna Bonner- 1st of three 1-yr  
 Lily Turinsky- 1st of three 1-yr

**110-19** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mr. Mackey. Motion carried.

### CONTRACTS

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board approve the following contracts:

Ashley Knight- 1 year limited (Student Services Teacher)  
 Ashley Knight- 3 year (Student Support Specialist)  
 Mercedes Wise- 3 year Administrator  
 Dan Humphrey- 3 year Administrator  
 Lynnette Gilbert- Continuing  
 Jason Divoll- 2 year Transportation Supervisor  
 Connie Winters- 2 year  
 Melissa Maringer- 1 year  
 Jill Evert- 1 year

**111-19** Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mr. Mackey, Mr. Dunfee. Motion carried.

### SUMMER TUTOR

It was moved by Mrs. Rinaldo, seconded by Mr. Mackey that the Board approve Erin Sandvick as a tutor from June 1, 2019 – May 31, 2020 at \$35/hr on an as needed basis.

**112-19** Roll Call: Yes – Mr. Sowers, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo. Motion carried.

### RESIGNATION

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve the following resignations:

Todd Hefflinger – effective May 31, 2019  
 Tim Sypherd – effective June 15, 2019

**113-19** Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers. Motion carried.

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### TRANSPORTATION HANDBOOK

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board approve the Transportation Handbook for the 2019-2020 school year.

**114-19** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mr. Mackey. Motion carried.

### SUMMER INTERVENTION

It was moved by Mrs. Rinaldo, seconded by Mr. Mackey that the Board approve the following summer school teacher as needed:

Tim Heffernan

**115-19** Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mr. Mackey, Mr. Dunfee. Motion carried.

### GRADUATE

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve Alyssa Absten as a Graduate of the class of 2019. Graduation is contingent upon meeting all requirements established by the Danbury Local Board of Education and the State of Ohio Department of Education.

**116-19** Roll Call: Yes – Mr. Sowers, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo. Motion carried.

### SCHOOL INSURANCE

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board approve Guarantee Trust Life Insurance Company as the school accident insurance provider for the 2019-2020 school year.

**117-19** Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers. Motion carried.

### RECORDS DISPOSAL

It was moved by Mrs. Rinaldo, seconded by Mr. Mackey that the Board Records Commission approve the disposal of the following records as presented:

2306	Applications	2013-15	paper
5441	Accident Reports	2012	paper
5562	Lunchroom Reports	2014	paper
6211	Warrant Checks	2009	paper
6313	Receipt Books	2014	paper
7306-7324	Payroll	2012	paper

**118-19** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mr. Mackey. Motion carried.

### CERTIFICATION OF NUTRITION AND STANDARDS

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board accept the certification that the Danbury Local School District enforced nutrition standards governing the types of food and beverages available for purchase on school premises during the 2019-20 school year.

**119-19** Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mr. Mackey, Mr. Dunfee. Motion carried.

### UNCOMPENSATED LEAVE

It was moved by Mrs. Rinaldo, seconded by Mr. Mackey that the Board approve the following uncompensated leave as listed:

Ronda Miller – June 27 and June 28, 2019

**120-19** Roll Call: Yes – Mr. Sowers, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo. Motion carried.

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## ADJOURNMENT

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board adjourn until the Regular Board of Education Meeting which will be held on July 17, 2019. The meeting will start at 5:30 p.m. Executive Session, 6:30 p.m. Regular Session and will take place in the District library.

**121-19** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mr. Mackey. Motion carried.

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**TREASURER**

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**BOARD PRESIDENT**