

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Regular Meeting

Held: In the District Library at 5:00 P.M.

September 27, 2023

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Cole, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald
 Delayed – Mr. Dunfee
 Others present – Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board adopt the agenda for the September 27, 2023, Regular Meeting.

57-23 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mrs. Rinaldo. Motion carried.

APPROVAL OF MINUTES

It was moved by Dr. McDonald, seconded by Mr. Cole that the reading of the minutes for the August 16, 2023, Regular Meeting be waived and approval of said minutes be granted.

58-23 Roll Call: Yes – Dr. McDonald, Mr. Cole, Mrs. Rinaldo, Mr. Mackey. Motion carried.

EXECUTIVE SESSION

It was moved by Mr. Cole, seconded by Mr. Mackey that the Board move into executive session for the purpose of personnel employment and compensation. Mrs. Buehler and Mr. Baumgardner were invited to attend.

59-23 Roll Call: Yes – Mr. Cole, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald. Motion carried.

Time into Executive session: 5:03 p.m.

Time out of Executive session: 5:40 p.m.

RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Recognition of Regional Track Qualifiers:

Emma Redett	Kendall Shanteau	Mia McDonald,	
Kelly Uhinck	Maggie Thompson	Maria Maringer	
Melissa Maringer	Alecia Wunder	Paige Harris	Teri Marsden
Lisa D. Redett	Aaron DiBucci	Emily Dibucci	Paige Raybuck
Amanda Solkiewicz	Laura Clark	Julie Oglesbee	Thomas deHaas

COMMUNICATIONS

Joe Miller

TREASURER’S REPORT

A) APPROVE PERMANENT APPROPRIATIONS

I recommend the Board approve the FY2024 Permanent Appropriations as presented.

B) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$1,126,275.35 have been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

Treasurer

C) FINANCIAL REPORTS

I recommend the Board approve the financial reports for August 2023.

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board approve the financial agenda items A-C as listed above.

60-23 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.
 Motion carried.

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SUPERINTENDENT'S REPORT

Proposed graduation requirement changes

PLC

Strategic Plan – district goals

Guiding coalition training

COMMITTEE REPORTS

A) Audit and Finance – met September 21, 2023, from 11:00am-11:50am

Present: Shane Baumgardner, Cari Buehler, Mary Lou Rinaldo

Mrs. Rinaldo reports:

Receipts on your fiscal year to date comparison sheets:

“Real Estate” is up for FYTD24 due to new construction growth (Note- as confirmed with the county auditor none of this new growth is attributable to Bay Point that valuation has not yet been recorded.)

“Public Utility Personal Property” is also up for FYTD24 due to valuation growth.

“Property Tax Allocation” Rollback and Homestead was not received until September in FY23.

“All Other Operating Revenue” Interest income continues to drive this line of revenue up, August FY23 included \$67,570 in Manufactured Home tax receipts, August FY24 Manufactured Home tax receipts-\$75,351. Casino revenue \$16,050 for August FY24.

On the expenditures side:

“Personnel Services” This line of expense will be increased for FY24 due to the following: Filling of the music position \$49,000, return of a special needs teacher from medical leave \$95,000 (these expenditures were recorded as instructional sub expense in purchased service for FY23), construction management \$10,000 and contract change \$10,000 to this line but -\$10,000 off retirement/insurance) treasurer, AD hire difference \$81,000, additional para \$27,000.

“Employees’ Retirement/Insurance” for August FY24 includes \$26,674 for SERS surcharge. Note that this line of expenditure is increased also by 14% of the amounts noted above in Personnel Services.

“Purchased Services” for August FY24 included “soft cost” for construction testing \$24,432.

“Supplies and Materials” for August FY23 included: surveillance server \$45,467 (which was reimbursed by the OFCC safety grant), \$34,131 in instructional furniture, \$8,129 for Chromebook cases, \$3,559 for paper.

“Capital Outlay” in August FY24 \$28,014 for replacement copiers.

“Other Objects” \$36,813 was for the collection of 2nd half real property tax receipts and manufactured home property tax receipts by the county auditor in August FY23. As you will see when comparing the FYTD amounts the county auditor did not collect the full amount of fees. Collections were sooner in (July) FY24 and the county auditor did collect the full amount.

B) Building & Grounds/Cafeteria & Transportation/Technology - postponed

C) Public Relations & Student Achievement - met on August 28.

D) Legislative Liaison

NEW BUSINESS

A. Adult lunch price

It is recommended the Board approve the following fee for the 2023-24 school year:

Adult lunch - \$4.35

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B. Volunteers

It is recommended that the Board approve the following volunteers for the 2023-2024 school year pending BCI background checks:

Brittany Warga	Joe Bartzen	Tammy Bartzen	Shari Corona
Jessica Yount	Laura deRoziere	Amanda Lynch	Sara Hill
Ashley Ammerman	Cody Dunn	Alison Gdovicak	Amanda Kovach
Molly Rosiar	Shirley Ross	Cheyenne Smith	Libby Zivkovic

C. Substitutes

It is recommended that the Board approve the following substitutes, as listed, contingent on proper licensure and BCI/FBI background checks:

Nichole Casey	Jason Swander
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D. Records Disposal

It is recommended that the Board Records Commission approve of the disposal of the following records as presented:

2306	Applications	none	paper
5441	Accident Reports	none	paper
5562	Lunchroom Reports	2016/2020	paper
6211	Warrant Checks	2011/2012 & 2012/2013	paper paper
6313	Receipt Books	none	paper
7306-7324	Payroll	2012/2013 & 2015/2016 & 2016/2017	paper paper paper
3101	Attendance	2017/2018 & 2018/2019	paper paper

E. Personnel

It is recommended that the Board approve the following salary adjustments:

Kelly Wolfe - M + 15, Step 8
Jennifer Steinbrick - M + 30, Step 8
Jaclyn Brown - M + 30, Step 25

It is recommended that the Board approve the following uncompensated leave request:

Ronald Ossovicki - March 7 & 8, 2024

It is recommended that the Board approve the DANE MOU for Food Service Worker, Mr. Steven A. Gilleland.

It is recommended that the Board approve the DANE MOU for the purpose of creating a new bargaining unit position with a job title of Bus Driver/Custodian

F. Donations

It is recommended that the Board approve the following donations:

Danbury Volleyball Preview and Alumni Event donations 08.05.2023 as follows:

Raffle Items:

Big Boppers Restaurant: \$25.00 gift card
Netty's: Five gift cards
Brown's Dairy Dock: Two \$15.00 gift cards
Teriyaki Designs: \$25.00 gift certificate plus several \$5.00 off coupons
Pink Perch: \$25.00 gift card and merchandise
Lakeside Chautauqua: Two Day Passes and Auto Pass
Kelleys Island Ferry Boat Line: Two Round Trip Tickets
The Galley Restaurant: \$25.00 gift card
Lakeside Pizzeria: Two \$10.00 gift cards

Silent Auction Items:

L.A. Guide Service: Four Person, 7 hour Lake Erie Fishing Charter
CIC: Golf Package for 4, Golf Carts Included

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Put-In-Bay: Family of 4 Packages
 4-Heinemen's Winery and Crystal Cave Tour
 4-Combo tickets at Perry's Cave and Fun Center
 4-Passenger E's Golf Cart for Day
 \$40.00 gift card to Frosty's
 \$2,700.00 from Ottawa County Community Foundation to Justus Scholarship
 \$ 200.00 from Daniel & Judith Kiger to Kiger Fund

Danbury Athletic Department donated the following items to the Portage Resale Center:

50 pairs of royal blue Alleson shorts
 30 pairs of royal blue Badger insulated pants
 30 pairs of royal blue Alleson wind pants
 25 pairs of black under armour pants

G. North Point Student Handbook

It is recommended that the Board approve the North Point Student Handbook for the 2023-2024 school year. In addition: The North Point Educational Service Center recommends that the N.P.E.S.C. employees listed below be authorized by the board of education to suspend students from North Point programs should their behavior/activities be severe enough that merit said response:

Juliene Haskins	John Ruf	Julie Riley
Andrea Smith	Dwayne Arnold	Brandi Goodwin
Brandi Perkins	Kristen Sciarappa	Lonnie Rivera
Carrie Sanchez	Kerry Giles	Tracy Foos

H. Supplemental Contracts

It is recommended that the Board approve the following supplemental contracts for the 2023-2024 school year. Employment is contingent on Pupil Activity Validation, BCI/FBI check, and all other district requirements:

Holly Gast - Extra Curricular Supervisor (Fall)

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board approve the agenda items A-H as listed above.

61-23 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.
 Motion carried.

DISCUSSION ITEMS

Mr. Cole reported PTCO is doing extraordinary things.

ADJOURNMENT

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board adjourn until the Regular Board of Education Meeting which will be held on October 18, 2023. The meeting will start at 5:00 p.m. Executive Session, 6:00 p.m. Regular Session and will be held in the District library.

62-23 Roll Call: Yes – Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey.
 Motion carried.

 TREASURER

 BOARD PRESIDENT