

In the Secondary School Library at 6:00 p.m.

December 14,

11

The meeting was called to order by President Kevin Bird.

The Pledge of Allegiance was recited.

Roll Call: Present – Mrs. Conte, Mrs. Lucas, Mr. Bird, Mr. Dress, Mr. Kosa

Others present – Shane Baumgardner, Dan Parent

ADOPT AGENDA

It was moved by Mrs. Conte, seconded by Mrs. Lucas that the Board adopt the agenda for the December 14, 2011 Regular Meeting.

Roll Call: Yes – Mrs. Lucas, Mr. Bird, Mr. Dress, Mr. Kosa, Mrs. Conte. Motion carried.

APPROVAL OF MINUTES

It was moved by Mrs. Lucas, seconded by Mr. Dress that the reading of the minutes for the November 9, 2011 Regular Meeting be waived and approval of said minutes be granted.

Roll Call: Yes – Mr. Bird, Mr. Dress, Mr. Kosa, Mrs. Conte, Mrs. Lucas. Motion carried.

RECOGNITION OF VISITORS

Tim Mackey

COMMUNICATIONS

Resignation letter from Erin Coles was read and the Board thanks her for her service to the children of our district.

Diane Conte was recognized for her years of service to the Danbury School District.

TREASURER'S REPORT

A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$989,872.62 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

Treasurer

B) FINANCIAL REPORT

It was moved by Mr. Dress, seconded by Mr. Kosa that the Board approve the financial report for November 2011.

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Roll Call: Yes – Mr. Dress, Mr. Kosa, Mrs. Conte, Mrs. Lucas, Mr. Bird. Motion carried.

C) APPROVAL OF ADVANCE DRAWS AND INVESTMENTS

It was moved by Mr. Kosa, seconded by Mrs. Conte that the Board give approval to seek advance draws from the Ottawa County Auditor as needed during 2012 and to invest monies not immediately needed for current school operation in accordance with district's investment policy.

Roll Call: Yes – Mr. Kosa, Mrs. Conte, Mrs. Lucas, Mr. Bird, Mr. Dress. Motion carried.

COMMITTEE REPORT
Audit and Finance – Kevin Bird reported on a decrease in revenue and expenditures. Tax budget was reviewed.

Board Policy – policies will be approved at tonight’s meeting

Building and Grounds – meeting in January

Curriculum – Karmen Lucas reported on DLT meeting and changes in teacher and principal evaluations beginning with the 13/14 school year

Extra Curricular – no report

Cafeteria / Transportation – bus bids specs are being reviewed and will be advertised in January.

Legislative Liaison – discussion was held on HB 136

Wellness – no report

SUPERINTENDENT’S REPORT
Race To The Top – progress was reported by Dan Parent
Sidewalk Project partnership with Marblehead Village, Danbury Township and Lakeside was agreed upon.

OLD BUSINESS
SUBSTITUTES
It was moved by Mrs. Conte, seconded by Mrs. Lucas that the Board approved the following substitutes for the 2011-12 school year.

Classified:	Mary Ann Gall-Rowland	Kathleen Berent	Mandy Lenthe
	Erin Steinbrick	Sarah Buder	Jaclyn Brown
	Robert Morgan	Carolyn McDaniel	Ashlee Fravel
Certified:	Raymond Jensen	Jennifer Osborne	Emily Conboy
	Julie Harris	Katelynn Vokoun	Jaclyn Brown
	Erin Coles		

Roll Call: Yes – Mrs. Conte, Mrs. Lucas, Mr. Bird, Mr. Dress, Mr. Kosa. Motion carried

VOLUNTEERS
It was moved by Mrs. Lucas, seconded by Mr. Dress that the Board approve the following volunteers.

Angie Harris Maryann Gall-Rowland Cheryll Rose Sarah Buder

Roll Call: Yes – Mrs. Lucas, Mr. Bird, Mr. Dress, Mr. Kosa, Mrs. Conte. Motion carried.

DONATIONS

It was moved by Mr. Dress, seconded by Mr. Kosa that the Board accept the following donations.

Library Book – from Paula Browne, Karina Browne, and Kierstin Tuttamore
\$200.00 – by Right There Rental for Wrestling
\$895.00 - PTCO Secondary Support
\$600.00 – Athletic Boosters Football Camp Donation
Books – Ottawa County Historical Society

Roll Call: Yes – Mr. Bird, Mr. Dress, Mr. Kosa, Mrs. Conte, Mrs. Lucas. Motion carried.

SUPPLEMENTAL CONTRACTS

It was moved by Mr. Kosa, seconded by Mrs. Conte that the Board approve the following supplemental contract.

DFK Coordinator ½ – Alison Sauvey

Roll Call: Yes – Mr. Dress, Mr. Kosa, Mrs. Conte, Mrs. Lucas, Mr. Bird. Motion carried.

UNCOMPENSATED LEAVE

It was moved by Mrs. Conte, seconded by Mrs. Lucas that the Board approve the following uncompensated leave requests.

Ronald Ossovicki – February 21, 2012

Ann Zielinski – February 29, March 1 through 16, 2012

Roll Call: Yes – Mr. Kosa, Mrs. Conte, Mr. Lucas, Mr. Bird, Mr. Dress. Motion carried.

NEW BUSINESS

BOARD POLICIES

It was moved by Mrs. Lucas, seconded by Mr. Dress that the Board approve the following Board Policies.

CBD/BCCD – Administrator Vacation Leave Exchange Policy

CBDA/BCCE – Administrator Benefits Schedule

CDBD/GDBC/GCBC/CFA/ BCCF– STRS Contributions

Roll Call: Yes – Mrs. Conte, Mrs. Lucas, Mr. Bird, Mr. Dress, Mrs. Kosa. Motion carried.

RESIGNATION

It was moved by Mr. Dress, seconded by Mr. Kosa that the Board accept the resignation of Erin Coles as Para Professional and DFK coordinator effective December 31, 2011.

Roll Call: Yes – Mrs. Lucas, Mr. Bird, Mr. Dress, Mr. Kosa, Mrs. Conte. Motion carried.

DISCUSSION ITEMS

Kalahari Meetings

In the Secondary School Library at 6:00 p.m.

December 14,

11

EXECUTIVE SESSION

It was moved by Mr. Kosa, seconded by Mrs. Conte that the Board move into executive session for the purpose of discussing personnel and employment.

Roll Call: Yes – Mr. Bird, Mr. Dress, Mr. Kosa, Mrs. Conte, Mrs. Lucas. Motion carried.

Time into Executive session 6:32 p.m.
Time out of Executive session 7:24 p.m.

ADJOURNMENT

It was moved by Mrs. Conte, seconded by Mrs. Lucas that the Board adjourn until the budget hearing, organizational and regular Board of Education meetings on January 11, 2012. The meeting will start at 6:00 p.m. Budget Hearing, 6:15 Executive Session, 7:00 p.m. (Regular Session) and will take place in the secondary library.

Roll Call: Yes – Mr. Dress, Mr. Kosa, Mrs. Conte, Mrs. Lucas, Mr. Bird. Motion carried.

TREASURER

BOARD PRESIDENT